# Hi-Tech Electric Privacy Policy

This Privacy Policy discloses the privacy practices for <u>https://hi-techelectric.boomercommerce.com</u>.

### Information Collection

We collect information from you when you register on our site, place an order or fill out a form. We only have access to/collect information that you voluntarily give us via online ordering, email, or any other direct contact from you.

When ordering or registering on our site, you may be asked to enter your name, company name, e-mail address, mailing address, phone number and credit card information. After the credit card is entered, the credit card is kept on file for that event only, and we will only see the last four digits of the credit card number.

### **Information Use**

Any of the information we collect from you may be used in one of the following ways:

- To process transactions for the installation of your power needs.
- To communicate with you regarding the status of your order, request addition information, such as floor plans, and send you invoice, order confirmation, or any other relevant communication regarding your order.
- To respond to you regarding the reason you contacted us.

### **Information Sharing**

We do not sell, share, trade or rent your information to outside parties. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential.

# Your Access to and Control Over Information

You have unlimited 24/7 access to your online account. You can do the following at any time by logging in or contacting us via email or the telephone number provided on our website and below:

- See what data we have about you
- Change/correct any data we have about you
- Express any concern you have about our use of your data

# Information Protection and Security

We take precautions to protect your information. We implement a variety of security measures to maintain the safety of your personal information when you place an order or enter, submit, or access your personal information.

We offer the use of a secure server. All supplied sensitive/credit information is transmitted via Secure Socket Layer (SSL) technology and then encrypted into our Payment gateway providers database only to be accessible by those authorized with special access rights to such systems, and are required to keep the information confidential.

# **Online Privacy Policy Only**

This online privacy policy applies only to information collected through our website and not to information collected offline.

#### **Terms and Conditions**

Please also visit our Terms and Conditions section establishing the use, disclaimers, and limitations of liability governing the use of our website.

#### Your Consent

By using our site, you consent to our website's privacy policy.

### Changes to our Privacy Policy

If we decide to change our privacy policy, we will post those changes on this page, and/or update the Privacy Policy modification date below. This policy was last modified on January 25, 2018.

### **Contacting Us**

If there are any questions regarding this privacy policy, you may contact us using the information below.

dcexhibitorservices@hi-techelectric.com 202-249-3600